**Oklahoma Higher Education Employees Interlocal Group**

a/k/a OKHEEI Group

**Agenda of Special Meeting to be held at**

**Redlands Community College**

**Ray Porter Building**

**Regents Room**

**1300 South Country Club Road**

**El Reno, OK 73036**

**Wednesday, February 8, 2023**

**10:30 am**

<https://zoom.us/j/98075699703?pwd=bVlrWFRMOXNaVHd5RTVCQjNkaEFvQT09>

Meeting ID: 980 7569 9703   
Passcode: 575516

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| East Central University – Designee Ron Bussert | Northeastern Oklahoma State University – Christy Landsaw |
| Northwestern Oklahoma State University –  Designee Cheryl Ellis | RUSO Board Office – Designee Debra Lyon |
| Southeastern Oklahoma State University – Dennis Westman | Southwestern Oklahoma State University –  Brenda Burgess |
| Murray State College – Justin Cellum | Northern Oklahoma College – Designee Shannon Cranford |
| Seminole State College – Melanie Rinehart | Redlands Community College – Jena Marr |

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in regular session at 10:30 a.m., February 8, 2023, at Redlands Community College, Ray Porter Building Regents Room, 1300 South Country Club Road El Reno, OK 73036. Notice of the meeting had been properly filed with the Secretary of State on January 31, 2023, and a copy of the agenda posted by 10:30 a.m. on February 7, 2023, in compliance with the Oklahoma Open Meeting Act.

1. **Call meeting to order.**

Meeting was called to order by Chair Designee Dennis Westman at 10:40am

1. **Roll Call**

**The following Trustees of the OKHEEI Board of Trustees were present:**

Ron Bussert, Designee East Central University (Via Zoom)

Justin Cellum, Murray State College (via Zoom)

Shannon Cranford, Designee Northern Oklahoma College

Cheryl Ellis, Northwestern Oklahoma State College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

**The following guest were present:**

Jamie Collins, Southwestern Oklahoma State University (Via Zoom)

Carol Sides, Southwestern Oklahoma State University (Via Zoom)

Jean Logue, Northeastern Oklahoma State University (Via Zoom)

Kim Andrade, Redlands Community College

Kym Morella, BCBS

Chris Engelman, BCBS

Shannon Cranford, Northern Oklahoma College

Debbie Maness, Southeastern Oklahoma State University (Via Zoom)

Kelley Larkin, Northern Oklahoma College

Brittany Ramer Murray State College (Via Zoom)

Cynthia Stroker Murray State College (Via Zoom)

Dennis Coon, Gallagher

Daniel Somers, Gallagher

Suhani Lageman, Gallagher

Marjorie Robertson, Southeastern State University

Chris Tyler, Empyrean

Joe Jiacomin, Empyrean

Sawthi Venkatarmanan, Empyrean

1. **Approval of Minutes from 1/11 –**

Mark Scott, RUSO asked to table until next meeting.

No action necessary.

1. **Discussion and possible action with Empyrean** – Mark Scott, RUSO

Mark Scott, RUSO brought the discussion about some of the issue and questions that schools are having with Empyrean. Empyrean was asked to schedule individual meetings with the schools.

No Action necessary

1. **Discussion and possible action BCBS about Catapult** – Kymberly Morella, BCBS

Kymberly Morella, BCBS discussed what Catapult offers free (to OKHEEI employees) health screenings. Catapult will costs the trust $195 as preventive claim cost. If blood pressure cuff is needed for home kit, it’s an extra $35. If a school has them them onsite, the school must have a minimum of 25 people do the screenings. They are continuing virtual services with home kits available. They have added anxiety screenings. Later in 2023 they are also going to offer continued high-risk contacts.

No action necessary

1. **Discussion and possible action with Recommendations for Account Structure Changes and Available Updates -** Kymberly Morella, BCBS
   1. Retiree Spouse
   2. Retiree Dependent or Child

BCBS proposed to add a membership type Retiree Spouse and Retiree Dependent to account structure. Will take programming changes.

No Action necessary

1. **Discussion and possible action regarding Health Plan Financials and Consulting Update** – Daniel Somers, Gallagher

Daniel Somers, Gallagher handed out documents that were emailed out to all Board Member and attendees. He explained all documents to attendees, and answered any questions that were brought up.

No Action necessary

1. **Discussion and possible action regarding 2024 Initial Renewal Projection** – Daniel Somers, Gallagher

All documentation sent to Board Members and attendees. Report given.

No Action necessary

1. **Discussion and possible action regarding Service & Account Management Updates** – Dennis Coon, Gallagher

Dennis Coon, Gallagher gave a report.

No Action necessary

1. **Trust Status Report** – Brenda Burgess, SWOSU

Brenda Burgess, SWOSU gave a Status report.

No action necessary

1. **Discussion and possible action on Audit update with Crawford** – Brenda Burgess, SWOSU

Brenda Burgess, SWOSU stated that hiring Crawford would estimate at $10,000. The question was brought up if audits have to be filed with the state, it will be researched to see and brought back to the Board.

No action necessary

1. **Discussion and possible action to form a Trust Committee** – Brenda Burgess, SWOSU

Discussion on forming the Audit and Finance Committee that has longer than one term membership. The committee will consist of 4 people with 3-year terms. Chair, Vice-chair, and 2 other board members.

Motion was made by Brenda Burgess, SWOSU to form the committee. Seconded by Jenna Marr,RCC.

**Voting for Motion:**

Shannon Cranford, Desginee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Rineheart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Cheryl Ellis, Northeastern Oklahoma State University

**Voting Against Motion:**

None

Dennis Westman, SE motioned to have 4 people (including the OKHEEI rep) with 3-year terms. Chair, Vice Chair, and two other board members. Melanie Rinehart seconded the motion.

**Voting for Motion:**

Shannon Cranford, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Cheryl Ellis, Northeastern Oklahoma State University

**Voting Against Motion:**

None

Dennis Westman. SE moved that Brenda Burgess, SWOSU and Jenna Marr, RCC be the two board members. Seconded by Debra Lyon, RUSO.

**Voting for Motion:**

Shannon Cranford, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Cheryl Ellis, Northeastern Oklahoma State University

**Voting Against Motion:**

None

1. **Chair’s Report** – Justin Cellum, MSC

None presented

1. **Coordinator’s Report** – Mark Scott, RUSO/OKHEEI
   1. There was a refund from Standard for $32,375.21 & $1,733.40 for Western still being on the OKHEEI Policy for 2022.
   2. Zero Health Update

Report given on the status of a refund from The Standard was given, No report given on Zero Health.

No Action necessary

1. **OKHEEI Board Member’s Comments and Announcements**

None Presented

1. **Adjournment**

Brenda Burgess, SWOSU moved to adjourn at 12:50pm. Melanie Rinehart, SCC seconded.

**Voting for Motion:**

Shannon Cranford, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Cheryl Ellis, Northeastern Oklahoma State University

**Voting Against Motion:**

None