**Oklahoma Higher Education Employees Interlocal Group**

a/k/a OKHEEI Group

**Agenda of Regular Meeting to be held at**

**Redlands Community College**

**Ray Porter Building**

**Regents Room**

**1300 South Country Club Road**

**El Reno, OK 73036**

**Thursday, March 2, 2023**

**10:30 am**

https://zoom.us/j/94719765476?pwd=dVJEYjhSRTgyN1dlaEQvVXVHRVFRdz09

Meeting ID: 947 1976 5476
Passcode: 943482

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| East Central University – Designee Ron Bussert | Northeastern Oklahoma State University – Christy Landsaw |
| Northwestern Oklahoma State University –David Pecha | RUSO Board Office – Designee Debra Lyon |
| Southeastern Oklahoma State University – Dennis Westman | Southwestern Oklahoma State University –Brenda Burgess |
| Murray State College – Justin Cellum | Northern Oklahoma College – Designee Kelley Larkin |
| Seminole State College – Melanie Rinehart | Redlands Community College – Jena Marr |

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in regular session at 10:30 a.m., March 2, 2023, at Redlands Community College, Ray Porter Building Regents Room, 1300 South Country Club Road El Reno, OK 73036. Notice of the meeting had been properly filed with the Secretary of State on January 31, 2023, and a copy of the agenda posted by 10:30 a.m. on March 1, 2023, in compliance with the Oklahoma Open Meeting Act.

1. Call meeting to order

Meeting was called to order by Chair Designee Dennis Westman at 10:33am

1. Roll call

**The following Trustees of the OKHEEI Board of Trustees were present:**

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

**The following Trustees of the OKHEEI Board of Trustees were not present:**

Justin Cellum, Murray State University

Ron Bussert, East Central University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (Via Zoom)

**The following guest were present:**

 Mark Scott, RUSO

Dennis Coon, Gallagher

Pete Towne, Gallagher

Daniel Somers, Gallagher

Chris Engleman, BCBS

Kymberly Morella, BCBS

Holly Wilson-Byrd, Seminole State College

**The following guest were present via Zoom:**

Cheryl Ellis, Northwestern Oklahoma State College

Debbie Maness, Southeastern Oklahoma State University

Cammie Smith, Northeastern Oklahoma State University

Jean Logue, Northeastern Oklahoma State University

Phyllis Chappelle, Northeastern Oklahoma State University

LaDonna Lucus, East Central University

Brandi Michelle Green, East Central University

Rhonda Kinder, East Central University

Marjorie Robertson, Southeastern Oklahoma State University

Carol Sides, Southwestern Oklahoma State University

Jamie Collins, Southwestern Oklahoma State University

1. **Approval of Minutes from 1/11 & 2/8**

Motion was made to approve the minutes from board meetings 1/11 and 2/8 by Debra Lyon, RUSO the motion was 2nd by Jena Marr, Redlands.

Voted for:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

 Voted Against:

 None

1. **Discussion and possible action regarding Wrap Document and next steps –** Dennis Coon, Gallagher

The motion was made by Debra Lyon, RUSO and 2nd by Melanie Rinehart, Seminole.

The motion: Authorizing Mark Scott, RUSO to work with Gallagher to engage a third-party vendor to produce the Wrap Document for all plans spending up to $1,000. Once documents are done they will be sent to Justin Cellum, MSC and Debra Lyon, RUSO for review.

Voted For:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

Voted Against:

 None

1. **Discussion and possible action regarding Eligibility Language –** Dennis Coon, Gallagher

Debra Lyon, RUSO made a motion, and it was 2nd by Melanie Rinehart, SSC. The motion is if an employee that moves from one school to another school and wants to changed coverage, it will need to be brought to the board to be voted on, for the “significant amount” as defined by the IRS.

Voted For:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

Voted Against:

 None

Debra Lyon made a motion, and it was 2nd by Melanie Rinehart, SSC. The motion is to include the langue that was provided to the Board Members on March 1st at 9:35 pm that was redlined to be cleaned up and included in the Wrap Document that will be review by the Board at a subsequent date.

Voted For:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

Voted Against:

 None

1. **Discussion and possible action regarding Stop Loss to go to Market and RFP –** Daniel Somers, Gallagher

The motion was made by Melanie Rinehart, Seminole and 2nd by Christy Landsaw, NSU. The motion was for Gallagher to negotiate with BCBS with a No Shop Rate. If they meet expectations to 7.5%, Gallagher can move forward with BCBS. If not, Gallagher will go to market.

Vote For:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

Voted Against:

 None

1. **Discussion and possible action regarding BCBS Renewal Review –** Daniel Somers/Pete Towne, Gallagher

Daniel Somers, Gallagher stated that the budget projection for 2024 at no premium increase is based off the following criteria.

* Budgeted amount for most recent history was a little higher than actuals, creating a surplus.
* Newly negotiated pharmacy contract has projected savings to reduce the trend rate.
* Current reserves are above the projected needs, so it provides some room to be absorbed potential unexpected plan expenses that might cause the plan to run above budget.
1. **HIPAA Compliance Update** – Pete Towne, Gallagher

12:20 pm took a break Meeting resumed 12:35

Pete Town, Gallagher gave an update to the Board that there would be an implementation call Friday March 3, 2023 with Mark Scott - RUSO, Debra Lyon - RUSO, Dennis Coon – Gallagher, and Pete Town - Gallagher

1. **Discussion of and possible action of PCORI Fees** – Dennis Coon, Gallagher

Dennis Coon, Gallagher resent all paperwork with amounts owed, along with the IRS Forms that will need to be completed and signed by the Chair. Years still owed 2017-2020 and 2022.

1. **Trust Status Report** – Brenda Burgess, SWOSU

No Action Necessary

1. **Chair’s Report** – Justin Cellum, MSC

No Action Necessary

1. **Coordinator’s Report** – Mark Scott, RUSO/OKHEEI

No Action Necessary

1. **OKHEEI Board Member’s Comments and Announcements**

It was brought up that NSU is having issues with Empyrean and their retirees. This is an isolated event with NSU. Mark Scott, RUSO and Gallagher have been looking into the issue and have been working with BCBS, Empyrean, and FBA trying to figure out where is issue is coming from.

Next meeting will be April 6,2023 at Redlands Community College.

1. **New Business**

No Action Necessary

1. **Adjournment**

Motion to adjourn meeting was made by Jena Marr, Redlands at 12:47p.m. The motion was 2nd by Debra Lyon, RUSO.

Voted for:

David Pecha, Northwestern Oklahoma State College

Kelley Larkin, Designee Northern Oklahoma College

Jena Marr, Redlands Community College

Debra Lyon, Designee RUSO Board Office

Melanie Reinhart, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Christy Landsaw, Northeastern Oklahoma State University

Voted Against:

 None