

Oklahoma Higher Education Employees Interlocal Group
a/k/a OKHEEI Group

Minutes of Regular Meeting held at
Redlands Community College
Ray Porter Building
Regents Room
1300 South Country Club Road
El Reno, OK 73036

Thursday, September 14, 2023
10:30 am

<https://zoom.us/j/96904728239?pwd=dTZNbzdLZ1BzNE9BdkMvVGc3UkE0dz09>

Meeting ID: 969 0472 8239
Passcode: 569905

East Central University – Designee Dana Collins	Northeastern Oklahoma State University – Christy Landsaw
Northwestern Oklahoma State University – David Pecha	RUSO Board Office – Sheridan McCaffree
Southeastern Oklahoma State University – Dennis Westman	Southwestern Oklahoma State University – Brenda Burgess
Murray State College – Justin Cellum	Northern Oklahoma College – Anita Simpson
Seminole State College – Designee Holly Wilson-Byrd	Redlands Community College – Jena Marr

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:30 a.m., September 14, 2023, at Redlands Community College, Ray Porter Building Regents Room, 1300 South Country Club Road El Reno, OK 73036. Notice of the meeting has been properly filed with the Secretary of State on August 5, 2023, and a copy of the agenda posted by 10:30 a.m. on September 13, 2023, in compliance with the Oklahoma Open Meeting Act.

a. Call meeting to order.

Vice-Chair Dennis Westman, SE called the meeting to order at 10:31 am

b. Roll call.

The following Trustees of the OKHEEI Board of Trustees were present:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College

Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

The following guests were present:

Mark Scott, RUSO/OKHEEI
Pete Towne, Gallagher
Daniel Somers, Gallagher
Dennis Coon, Gallagher
Kymberly Morella, BCBS
Chris Engleman, BCBS
Kim Andrade, Redlands Community College
Darrell Morrison, East Central University
Lori Boyd, Southwestern Oklahoma State University

The following guests were present via Zoom:

Anita Simpson, Northern Oklahoma College
Jean Logue, Northeastern Oklahoma State University
Cheryl Ellis, Northwestern Oklahoma State College
Debbie Maness, Southeastern Oklahoma State University
Cynthia Alvaraz, Southeastern Oklahoma State University
Majorie Robertson, Southeastern Oklahoma State University
Jennifer Moore, Southeastern Oklahoma State University
Dorothy Owens, Southeastern Oklahoma State University
Danna Collins, Southeastern Oklahoma State University
Cammie Smith, Northeastern State University
Brandi Michelle Green, East Central University
Melanie Rinehart, Seminole State College
Carol Sides, Southwestern Oklahoma State University
LaDonna Lucus, Southwestern Oklahoma State University
Shannon Cranford, Northern Oklahoma College
Kelley Larkin, Northern Oklahoma College

c. **Approval of Minutes from 4/6/2023 & 5/4/2023 & 8/3/2023**

Jena Marr, RCC made a motion to approve the minutes from 4/6/2023. Seconded by David Pecha, NWOSU.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

David Pecha, NWSOU made a motion to approve the minutes from 5/4/2023. Seconded by Jena Marr, RCC

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

Jena Marr, RCC made a motion to approve the minutes from 8/3/2023. Seconded by David Pecha, NWOSU.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

Documents attached:



OKHEEI Board



OKHEEI Board



OKHEEI Board

Meeting Minutes 4.6 Meeting Minutes 5.4 Meeting Agenda 8.3.

2. Discussion and possible action regarding 2020 Trust Audit – Justin Kersey, Crawford & Kirk Vanderslice, Hinkle

Kirk Vanderslice, Hinkle & Co. gave a report that there was a clean unmodified financial statement. Kirk Vanderslice, Hinkle & Co reports that there is a positive net of \$3.5 million in 2020 with an increase of \$1.8 million. Documents are provided.

Christy Landsaw, NE made a motion to accept the 2020 audit of the Trust. Seconded by Jena Marr, RCC.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None



2020 Oklahoma
Higher Ed Employee



2020 Oklahoma
Higher Ed Employee

3. Discussion and possible action regarding Oklahoma House Bill 3504 – Kymberly Morella, BCBS

- a. Diagnostic Breast Imaging:** Due to the passing of OK HB 3504, all diagnostic breast imaging is now covered at no member cost share (for PPO plan) or at no cost share after deductible (for HDHP plans) for all fully insured clients. As an ASO client, OKHEEI has the option to cover per mandate or to cover as any other diagnostic procedure (deductible and coinsurance). Due to new logic required from HB, upon renewal all diagnostic breast mammograms, ultrasounds, and MRIs, as outlined in the bill, will be covered the same with no benefit differentials. Currently, OKHEEI covers diagnostic mammograms and ultrasounds at 80% and diagnostic MRIs at 80%.

Dana Collins, ECU made a motion to wait till 1/1/2024 to implement Oklahoma House Bill 3504. Seconded by David Pecha, NWSOU.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

4. Discussion and possible action regarding OKHEEI's Blue Option Plan Tier Three – Kymberly Morella, BCBS

Kymberly Morella, BCBS presented that the OKHEEI plan has a third-tier option that has no advantage of discounts for the OKHEEI plan. No Documentation.

Jena Marr, RCC made a motion to remove the tier three network for Blue Network effective 1/1/2024. Seconded by David Pecha, NWOSU.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

5. Discussion and possible action regarding Request for Proposal for the Benefit Administration System - Mark Scott, RUSO/Gallagher

Daniel Somers, Gallagher presented that Empyrean the OKHEEI Benefit Administrator System contract is set to expire at the end of 2024. Danile Somers, Gallagher recommends OKHEEI go to RFP (request for proposal).

No Action Taken.

6. Discussion and possible action regarding Billing/Invoicing Update – Dennis Coon, Gallagher

No Action Taken.

7. Discussion and possible action regarding Zero Health Increase – Danial Somers, Gallagher

Daniel Somers, Gallagher presented that currently the cost of Zero Card is 8%. The new rate will be 10%, the amount paid will go up with amount of use from members that use Zero Card. The new rate will take effect 1/1/2024.

David Pecha, NWOSU made a motion to accept the 2024 premium increase for calendar year only. Holly Wilson-Byrd, SCC seconded the motion.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dennis Westman, Southeastern Oklahoma State University
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

8. Discussion and possible action regarding Financial Update (Financial Monthly Review& Incurred but Not Reported) – Daniel Somers, Gallagher

Daniel Somers, Gallagher presented the Financial Monthly Review and Incurred but Not Reported reports. Documentation is attached.



OKHEEI IBNR
07.2023.pdf



OKHEEI_ExpRpt_BCB
S OK_Medical_20230

No Action Taken

9. Discussing and possible action regarding Wrap Document – Dennis Coon, Gallagher

Dennis Coon, Gallagher gave an update on the Wrap Document. It has been sent back to add the adjustments specific to OKHEEI.

No Action Taken

10. Discussion and possible action regarding HIPAA Policy and Procedures – Mark Scott, RUSO/OKHEEI

Mark Scott, RUSO presented the HIPAA Policy and Procedures. Will be reviewed more in-depth by Schools and represented at the next board meeting.



OKHEEI DRAFT
HIPAA Privacy Policie

No Action Taken

11. Discussion and possible action regarding Election of OKHEEI Officers – Justin Cellum, MSC

David Pecha, NWOSU made a motion to nominate Dennis Westman, SE for OKHEEI Board Chair. Holly Wilson-Byrd, SCC seconded the motion.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College

Voting Against:

None

Abstain:

Dennis Westman, Southeastern Oklahoma State University

Jena Marr, RCC made a motion to nominate Melanie Rinehart, SCC as OKHEEI Board Vice-Chair. David Pecha, NWOSU seconded the motion.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College
Dennis Westman, Southeastern Oklahoma State University

Voting Against:

None

Sheridan McCaffree, RUSO made a motion to nominate Christy Landsaw, NE as OKHEEI Board Secretary. Dennis Westman, SE seconded the motion.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dana Collins, East Central University Designee
Dennis Westman, Southeastern Oklahoma State University

Voting Against:

None

Abstain:

Christy Landsaw, Northeastern Oklahoma State College

12. Trust Status Report – Brenda Burgess, SWOSU

No Action Taken.

13. Chair's Report – Justin Cellum, MSC

None.

14. Coordinator's Report – Mark Scott, RUSO/OKHEEI

None.

15. OKHEEI Board Member's Comments and Announcements

None.

16. New Business

None.

17. Adjournment –

Sheridan McCaffree, RUSO made a motion to adjourn the meeting at 12:24pm. Jena Marr, SCC seconded the motion.

Voting for Motion:

David Pecha, Northwestern Oklahoma State College
Jena Marr, Redlands Community College
Sheridan McCaffree, RUSO
Holly Wilson-Byrd, Seminole State College Designee
Dana Collins, East Central University Designee
Christy Landsaw, Northeastern Oklahoma State College
Dennis Westman, Southeastern Oklahoma State University

Voting Against:

None