**Oklahoma Higher Education Employees Interlocal Group**

a/k/a OKHEEI Group

**Agenda of Special Meeting to be held at**

**Southeastern Oklahoma State University**

**Bloomer Sullivan Arena**

**Blue & Gold Suite**

**425 University Blvd.**

**Durant, OK 74701**

**Wednesday, October 5, 2022**

**3:30 pm**

<https://se-edu.zoom.us/j/91063218716>

Phone # - 1 719 359 4580

Toll Free # - 1 253 215 8782

Meeting ID: 910 6321 8716

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| --- | --- |
| East Central University – Designee Ty Anderson | Northeastern Oklahoma State University – Christy Landsaw |
| Northwestern Oklahoma State University –  David Pecha | RUSO Board Office – Designee Debra Lyon |
| Southeastern Oklahoma State University – Dennis Westman | Southwestern Oklahoma State University –  Brenda Burgess |
| Murray State College – Justin Cellum | Northern Oklahoma College – Anita Simpson (via zoom)  **1220 E. Grand**  **Tonkawa, OK 74653**  **Vineyard Library – Administration Build.**  **Room 190F** |
| Rose State College – Krista Norton | Redlands Community College – Jena Marr (via zoom)  **1300 S. Country Club Rd.**  **El Reno, OK 73036**  **Ray Porter Administrative Build.**  **Room C110** |
| Seminole State College – Melanie Rinehart (via zoom)  **2701 Boren Blvd.**  **Seminole, OK 74868**  **Ben & Bonny Walking Stick Build.**  **Room 146** |  |

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in special session at 3:30 p.m., October 5, 2022, at Southeastern Oklahoma State University, Bloomer Sullivan Arena, Blue & Gold Suite, 425 University Blvd., Durant, OK 74701. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the agenda posted by 3:30 pm on October 4, 2022, in compliance with the Oklahoma Open Meeting Act.

1. **Call meeting to order**

Vice Chair Justin Cellum called the meeting to order at 3:35 pm.

1. **Roll call**

**The following Trustees or their designees of the OKHEEI Board of Trustees were present:**

Ty Anderson, Designee, East Central University

Justin Cellum, Murray State College

Cheryl Ellis, Designee, Northwestern Oklahoma State University

Jena Marr, Redlands Community College (via zoom)

Debra Lyon, Designee, RUSO Board Office

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (via zoom)

Melanie Rinehart, Seminole State College (via zoom)

**The following trustees were absent:**

Krista M. Norton, Rose State College

Christy Landsaw, Northeastern Oklahoma State University

**The following guests were present:**

Matt Adams, Gallagher (via zoom)

Daniel Somers, Gallagher (via zoom)

Suhani Lageman, Gallagher (via zoom)

Pete Towne, Gallagher (via zoom)

Debbie Maness, Southeastern Oklahoma State University (via zoom)

Cynthia Stoker, Murray State College (via zoom)

Brittany Ramer, Murray State College (via zoom)

Kim Andrade, Redlands Community College (via zoom)

Phyllis Chappelle, Northeastern Oklahoma State University (via zoom)

Kelly Larkin, Northern Oklahoma College (via zoom)

Jena Logue, Northwestern State University (via zoom)

Cheryl Ellis, Northwestern Oklahoma State University (via zoom)

1. **Election of Chair, Vice Chair, and Secretary for Board** – Justin Cellum, OKHEEI Vice Chair

The motion was made by Debra Lyon (RUSO) and seconded by Brenda Burgess (SWOSU) for Justin Cellum (MSC) to be the new OKHEEI Board Chair, and Dennis Westman (SOSU) to be the new OKHEEI Board Vice Chair, and Melanie Rinehart (SSC) to be the OKHEEI Secretary for the Board.

**Voting For Motion:**

Ty Anderson, Designee, East Central University

Justin Cellum, Murray State College

Cheryl Ellis, Designee, Northwestern Oklahoma State University

Jena Marr, Redlands Community College (via zoom)

Debra Lyon, Designee, RUSO Board Office

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (via zoom)

Melanie Rinehart, Seminole State College (via zoom)

**Voting Against Motion:**

None

1. **Discussion and Possible Action Regarding location, dates, and times for 2023 OKHEEI Board Meetings**.

Discussion and action were taken on the 2023 OKHEEI Board Meeting location, dates, and times. Motion was made by Debra Lyon (RUSO) and seconded by Brenda Burgess (SWOSU). OKHEEI Board Meeting will be the 1st Thursday of every month at Redlands Community College, Ray Porter Building, Regents Room, 1300 South Country Club Road, El Reno, OK 73036.

**Dates:**

1/5/2023, 2/2/2023, 3/2/2023, 4/6/2023, 5/4/2023, 6/1/2023, 7/6/2023, 8/3/2023, 9/7/2023, 10/5/2023, 11/2/2023, 12/7/2023

**Voting For Motion:**

Ty Anderson, Designee, East Central University

Justin Cellum, Murray State College

Cheryl Ellis, Designee, Northwestern Oklahoma State University

Jena Marr, Redlands Community College (via zoom)

Debra Lyon, Designee, RUSO Board Office

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (via zoom)

Melanie Rinehart, Seminole State College (via zoom)

**Voting Against Motion:**

None

1. **Discussion and possible action regarding Pharmacy Benefit Manager Analysis performed by Gallagher** – Daniel Somers

Discussion on the 2023 Pharmacy Plan Change. The new Pharmacy Plan Change would improve the discount and rate guarantees. The new Pharmacy Plan would maintain the same network. There would be no member impact, and would save OKHEEI Pharmacy Plan $1,117,225 in the first year, and $4,620,684 over the first 4 years of the contract. To implement this plan there would be a charge from Gallagher of $35,000 for the project. The fee is built into the all projected savings that have been mentioned above, and would be paid by Prime and not a direct billed expense to OKHEEI.

The motion was made by Jena Marr (RCC) and seconded by Debra Lyon (RUSO) to authorize Gallagher to make the change to the 2023 Pharmacy Plan.

**Voting For Motion:**

Ty Anderson, Designee, East Central University

Justin Cellum, Murray State College

Cheryl Ellis, Designee, Northwestern Oklahoma State University

Jena Marr, Redlands Community College (via zoom)

Debra Lyon, Designee, RUSO Board Office

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (via zoom)

Melanie Rinehart, Seminole State College (via zoom)

**Voting Against Motion:**

None

1. **Adjournment**

Justin Cellum (MSC) made a motion to adjourn, seconded by Debra Lyon (RUSO)

**Voting For Motion:**

Ty Anderson, Designee, East Central University

Justin Cellum, Murray State College

Cheryl Ellis, Designee, Northwestern Oklahoma State University

Jena Marr, Redlands Community College (via zoom)

Debra Lyon, Designee, RUSO Board Office

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Anita Simpson, Northern Oklahoma College (via zoom)

Melanie Rinehart, Seminole State College (via zoom)

**Voting Against Motion:**

None

**Justin Cellum (MSC) adjourned the meeting at 4:30 pm.**