

Oklahoma Higher Education Employees Interlocal Group
a/k/a OKHEEI Group

Agenda of Meeting held at
Redlands Community College
Ray Porter Building, Regents Room, 1300 South Country Club Road
El Reno, Oklahoma

Wednesday, February 4, 2026
10:30 am

East Central University Dana Collins, Designee	Northeastern Oklahoma State University Christy Landsaw, Chair
Northwestern Oklahoma State University Dr. David Pecha	RUSO Board Office Debra Lyon, Designee
Southeastern Oklahoma State University Mark Bisson	Southwestern Oklahoma State University Lori Boyd, Secretary
Murray State College Kalee Sundeen, Designee	Northern Oklahoma College Anita Simpson (Zoom) NOC -Vineyard Library – Administration Bldg President’s Small Conference Rd #106F Tonkawa, OK
Seminole State College Melanie Rinehart	Redlands Community College Jon Fields, Vice-Chair

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.

The OKHEEI Group Board of Trustees met in a regularly scheduled meeting at 10:30am, February 4, 2026, at Redlands Community College, Ray Porter Building, Regents Room, 1300 South Country Club Road, El Reno, Oklahoma. Notice of the meeting was properly filed with the Secretary of State and a copy of the agenda posted by 10:30 am on February 3, 2026, in compliance with the Oklahoma Open Meeting Act.

a. Call meeting to order

Christy Landsaw, NSU, OKHEEI Chair, called the meeting to order at 10:30 am.

b. Roll call

The following Trustees of the OKHEEI Board of Trustees/Designees were present:

Christy Landsaw, Northeastern State University, OKHEEI Chair

Mark Bisson, Southeastern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College

Jon Fields, Redlands Community College

Melanie Rinehart, Seminole State College

Debra Lyon, Regional University System of Oklahoma

c. The following Trustees of the OKHEEI Board of Trustees/Designees were present via zoom:

Anita Simpson, Northern Oklahoma College

d. The following guests were present:

Daniel Somers, Gallagher

Summer Brown,, Gallagher

Harmony Holloway, Gallagher

Holly Wilson-Byrd, Seminole State College
Kim Andrade, Redlands Community College
Connor Cross, Southwestern Oklahoma State University
Ty Anderson, Southeastern Oklahoma State University

e. **The following guests were present via zoom:**

Amanda Easley, Southeastern Oklahoma State University
Jean Logue, Northeastern Oklahoma State University
Phyliss Chappell, Northeastern Oklahoma State University
Susana Gravato, BCBS
Heather Ridenhour, Northeastern Oklahoma State University
Brandi Walton, East Central University
LaDonna Lucus, Southwestern Oklahoma State University
Cheryl Ellis, Northwestern Oklahoma State University
Danna Collins, Southeastern Oklahoma State University
Ami Springfield, Murray State University
Cynthia Wade, Southeastern Oklahoma State University
Diana Diaz, Southwestern Oklahoma State University

f. **Approval of Minutes of 2/4/2026 Meeting**

Jon Fields, Redlands Community College, moved to approve the minutes of the 1/07/2026 board meeting.

Melanie Rinehart, Seminole State College, seconded the motion.

Voted for:

Christy Landsaw, Northeastern State University, OKHEEI Chair
Mark Bisson, Southeastern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College
Jon Fields, Redlands Community College
Melanie Rinehart, Seminole State College
Debra Lyon, Regional University System of Oklahoma
Anita Simpson, Northern Oklahoma State University (via Zoom)

Voted against:

None

2. **Discussion and possible action regarding OKHEEI 2025 Year End Review, Industry Trends, Plan Performance Reporting, and 2026 Planning.** – Pete Towne, Daniel Somers, Summer Brown, Harmony Holloway, Gallagher

No action taken

3. **Discussion and possible action regarding changing retiree invoicing to current month instead of a month in arrears.** - Brenda Burgess, OKHEEI/Riverside Accounting

Mark Bisson, Southeastern Oklahoma State University, moved to change the retiree's monthly payment deductions to current month instead of the month in arrears effective January 1, 2027, and to allow paying the one month cost out over twelve months.

Kalee Sundeen, Designee, Murray State University, seconded the motion.

Voted for:

Christy Landsaw, Northeastern State University, OKHEEI Chair
Mark Bisson, Southeastern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College
Jon Fields, Redlands Community College

Melanie Rinehart, Seminole State College
Debra Lyon, Regional University System of Oklahoma
Anita Simpson, Northern Oklahoma State University (via Zoom)
Voted against:

None

- 4. Status Report** – Brenda Burgess, OKHEEI/Riverside Accounting

No action taken

- 5. Chair’s Report** – Christy Landsaw, Chair, NSU

None

- 6. Coordinator’s Report** – Brenda Burgess, OKHEEI/Riverside Accounting

No action taken

- 7. OKHEEI Board Member’s Comments and Announcements**

None

- 8. Adjournment**

Jon Fields, Redlands Community College, moved to adjourn at 1:00pm

Dana Collins, Designee, East Central University, seconded the motion

Voted for:

Christy Landsaw, Northeastern State University, OKHEEI Chair

Mark Bisson, Southeastern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College

Jon Fields, Redlands Community College

Melanie Rinehart, Seminole State College

Debra Lyon, Regional University System of Oklahoma

Anita Simpson, Northern Oklahoma State University (via Zoom)

Voted against:

None