

Oklahoma Higher Education Employees Interlocal Group
a/k/a OKHEEI Group

Agenda and Minutes of Meeting held at
Redlands Community College
Redlands Student Center Dining Room, 1300 South Country Club Road
El Reno, Oklahoma

Wednesday, November 12, 2025
10:30 am

East Central University Darrell Morrison	Northeastern Oklahoma State University Christy Landsaw, Chair
Northwestern Oklahoma State University Dr. David Pecha	RUSO Board Office Debra Lyon, Designee
Southeastern Oklahoma State University Mark Bisson	Southwestern Oklahoma State University Lori Boyd, Secretary
Murray State College Kalee Sundeen, Designee	Northern Oklahoma College Anita Simpson
Seminole State College Melanie Rinehart	Redlands Community College Jon Fields, Vice-Chair

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in a regularly scheduled meeting at 10:30am, November 12, 2025, at Redlands Community College, Ray Porter Building, Student Center Dining Room, 1300 South Country Club Road, El Reno, Oklahoma. Notice of the meeting was properly filed with the Secretary of State and a copy of the agenda posted by 10:30 am on November 11, 2025, in compliance with the Oklahoma Open Meeting Act.

a. **Call meeting to order**

Christy Landsaw, NSU, OKHEEI Chair, called the meeting to order at 10:34 am.

b. **Roll call**

The following Trustees of the OKHEEI Board of Trustees/Designees were present:

Melanie Rinehart, Seminole State College

Christy Landsaw, Northeastern State University, OKHEEI Chair

Anita Simpson, Northern Oklahoma College

Mark Bisson, Designee, Southeastern Oklahoma State University

Lori Boyd, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Darrell Morrison, Designee, East Central University

Kalee Sundeen, Designee, Murray State College

c. **The following Trustees of the OKHEEI Board of Trustees/Designees were present via zoom:**

NA

The following guests were present:

Brenda Burgess, Riverside Accounting, LLC
Holly Wilson-Byrd, Seminole Community College
Shannon Cranford, Northern Oklahoma College
Kelley Larkin, Northern Oklahoma College
Connor Cross, Southwestern Oklahoma State University
Ty Anderson, Southeastern Oklahoma State University
Dana Collins, East Central State University
Daniel Somers, Gallagher
Summer Brown, Gallagher
Suhani Lageman, Gallagher
Michael Richardson, Gallagher

The following guests were present via zoom:

Jean Logue, Northeastern State University
Cheryl Ellis, Northwestern Oklahoma State University
Dayna Hardaway, Southwestern Oklahoma State University
Diana Diaz, Southwestern Oklahoma State University
Heather Ridenour, Northeastern State University
Rhonda Kinder, East Central University
Cynthia Wade, Southeastern Oklahoma State University

d. Approval of Minutes of 8/7/2025 Meeting

Debra Lyon, Designee, RUSO, moved to approve the minutes of the 8/7/2025 board meeting.
Melanie Rinehart, Seminole State College

Voted for:

Melanie Rinehart, Seminole State College
Christy Landsaw, Northeastern State University, OKHEEI Chair
Anita Simpson, Northern Oklahoma College
Mark Bisson, Southeastern Oklahoma State University
Lori Boyd, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Darrell Morrison, East Central University
Kalee Sundeen, Designee, Murray State College

Voted against:

None

- 2. Discussion and possible action regarding Plan Performance and Financial Monitoring Report Review.** – Pete Towne, Daniel Somers, Summer Brown, Gallagher
No action taken
- 3. Discussion and possible action regarding Renewal and Open Enrollment Recap.** - Pete Towne, Daniel Somers, Summer Brown, Gallagher
No action taken
- 4. Discussion and possible action regarding Long Term Care.** – Michael Richardson, Gallagher
No action taken
- 5. Discussion and possible action regarding data gathered by Gallagher to explore the possibility of OKHEEI and UCO combining their retiree Medicare supplement and prescription plans.** – Debra Lyon, RUSO and Summer Brown, Gallagher
No action taken

- 6. Discussion and possible action regarding consideration of fee structure and possible assessment to cover claims shortfall.** – Brenda Burgess, Riverside Accounting and OKHEEI
Debra Lyon, Designee, RUSO, moved to approve assessment of a \$1 million dollar fee to cover 2025 claims shortfall to be paid by OKHEEI members in December 2025.
Anita Simpson, Northern Oklahoma College, seconded the motion.
Voted for:
Christy Landsaw, Northeastern State University, OKHEEI Chair
Anita Simpson, Northern Oklahoma College
Mark Bisson, Southeastern Oklahoma State University
Lori Boyd, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Darrell Morrison, East Central University
Kalee Sundeen, Designee, Murray State College
Voted against:
Melanie Rinehart, Seminole State College
- 7. Discussion and possible action regarding consideration of fee structure to support administrative overhead.** - Brenda Burgess, Riverside Accounting and OKHEEI
Debra Lyon, Designee, RUSO, moved to approve an assessment of an annual administrative fee of \$363,700 for 2026 to be paid half in January, 2026, and half in July, 2026.
Anita Simpson, Northern Oklahoma College, seconded the motion.
Voted for:
Christy Landsaw, Northeastern State University, OKHEEI Chair
Anita Simpson, Northern Oklahoma College
Mark Bisson, Southeastern Oklahoma State University
Lori Boyd, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Darrell Morrison, East Central University
Kalee Sundeen, Designee, Murray State College
Voted against:
Melanie Rinehart, Seminole State College
- 8. Discussion and possible action regarding 2026 Board Meeting dates** – Brenda Burgess, Riverside Accounting and OKHEEI
Anita Simpson, Northern Oklahoma College, moved to change board meeting dates to the first Wednesday of each month for the 2026 calendar year.
Lori Boyd, Southwestern Oklahoma State University, seconded the motion.
Voted for:
Christy Landsaw, Northeastern State University, OKHEEI Chair
Anita Simpson, Northern Oklahoma College
Mark Bisson, Southeastern Oklahoma State University
Lori Boyd, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Darrell Morrison, East Central University
Kalee Sundeen, Designee, Murray State College
Melanie Rinehart, Seminole State College
Voted against:
None

9. Trust Status Report – Brenda Burgess, OKHEEI/Riverside Accounting

No action taken

10. Chair’s Report – Christy Landsaw, Chair, NSU

No report or action taken

11. Coordinator’s Report – Brenda Burgess, OKHEEI/Riverside Accounting

Debra Lyon discussed the option of increasing the Pre65 retirees premium equivalency since this is an area where larger claims have been identified. No action taken.

12. OKHEEI Board Member’s Comments and Announcements

None

13. Adjournment

Anita Simpson, Northern Oklahoma College, moved to adjourn the meeting at 1:32pm

Kalee Sundeen, Designee, Murray State College, seconded the motion.

Voted for:

Christy Landsaw, Northeastern State University, OKHEEI Chair

Anita Simpson, Northern Oklahoma College

Mark Bisson, Southeastern Oklahoma State University

Lori Boyd, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Darrell Morrison, East Central University

Kalee Sundeen, Designee, Murray State College

Melanie Rinehart, Seminole State College

Voted against:

None