

Oklahoma Higher Education Employees Interlocal Group  
a/k/a OKHEEI Group

Agenda and Minutes of Meeting held at  
Redlands Community College  
Ray Porter Building, Regents Room, 1300 South Country Club Road  
El Reno, Oklahoma

Thursday, April 3, 2025  
10:30 am

<b>East Central University</b> Darrell Morrison, (ZOOM) Danley Hall, Room 101 100 East 14 <sup>th</sup> St Ada, OK 74820	<b>Northeastern Oklahoma State University</b> Christy Landsaw
<b>Northwestern Oklahoma State University</b> Cheryl Ellis, Designee (ZOOM) Regents Conference Room Herod Hall Building 709 Oklahoma Blvd Alva, OK 73717	<b>RUSO Board Office</b> Debra Lyon, Designee
<b>Southeastern Oklahoma State University</b> Marjorie Robertson, Designee	<b>Southwestern Oklahoma State University</b> Lori Boyd
<b>Murray State College</b> Kalee Sundeen, Designee	<b>Northern Oklahoma College</b> Anita Simpson
<b>Seminole State College</b> Melanie Rinehart	<b>Redlands Community College</b> Jon Fields

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

**The OKHEEI Group Board of Trustees met in a regular meeting session at 10:30am, April 3, 2025, at Redlands Community College, Ray Porter Building, Regents Room, 1300 South Country Club Road, El Reno, Oklahoma. Notice of the meeting was properly filed with the Secretary of State and a copy of the agenda posted by 10:30 am on April 2, 2025, in compliance with the Oklahoma Open Meeting Act.**

a. **Call meeting to order**

**Melanie Rinehart, SSC, OKHEEI Chair, called the meeting to order at 10:30am.**

b. **Roll call**

c. **The following Trustees of the OKHEEI Board of Trustees/Designees were present:**

**Melanie Rinehart, Seminole State College, OKHEEI Chair**

**Anita Simpson, Northern Oklahoma College**

**Jon Fields, Redlands Community College**

**Marjorie Robertson, Designee, Southeastern Oklahoma State University**

**Lori Boyd, Southwestern Oklahoma State University**

**Debra Lyon, Designee, Regional University System of Oklahoma**

**Kalee Sundeen, Designee, Murray State College (arrived at 10:32am)**

**The following Trustees of the OKHEEI Board of Trustees/Designees were present via zoom:**

**Darrell Morrison, East Central University**

**Cheryl Ellis, Designee, Northwestern Oklahoma State University**

**The following guests were present:**

**Brenda Burgess, Riverside Accounting, LLC**

**Shannon Cranford, Northern Oklahoma College**

**Kim Andrade, Redlands Community College**

**Holly Wilson-Byrd, Seminole Community College**

**Daniel Somers, Gallagher**

**Summer Brown, Gallagher**

**Michelle Dunn, Gallagher**

**Peter Towne, Gallagher**

**Amber Collier, Delta Dental of Oklahoma**

**The following guests were present via zoom:**

**Dana Collins, East Central University**

**Danna Collins, Southeastern Oklahoma State University**

**Michelle Green, East Central University**

**Jean Logue, Northeastern State University**

**Kelly Larkin, Northern Oklahoma College**

**LaDonna Lucus, Southwestern Oklahoma State University**

**Rhonda Kinder, East Central University**

**Erin Medley, Seminole State College**

**Connor Cross, Southwestern Oklahoma State University**

**Heather Ridenhour, Northeastern State University**

**Cammie Smith, Northeastern Oklahoma State University**

**Susana Gravato, BCBSOK**

**Christy Landsaw, Northeastern State University (Non-voting)**

**Dennis Westman, Southeastern Oklahoma State University (Non-voting)**

**Dr. David Pecha, Northwestern Oklahoma State University (Non-voting)**

**d. Approval of Minutes of 2/6/2025 meeting**

**Anita Simpson, NOC, moved to approve the minutes of the 2/6/2025 board meeting.**

**Debra Lyon, Designee, RUSO, seconded the motion.**

**Voted for:**

**Melanie Rinehart, Seminole State College, OKHEEI Chair**

**Anita Simpson, Northern Oklahoma College**

**Jon Fields, Redlands Community College**

**Marjorie Robertson, Designee, Southeastern Oklahoma State University**

**Lori Boyd, Southwestern Oklahoma State University**

**Debra Lyon, Designee, Regional University System of Oklahoma**

**Kalee Sundeen, Designee, Murray State College (arrived at 10:32am)**

**Darrell Morrison, East Central University (voted by zoom)**

**Cheryl Ellis, Designee, Northwestern Oklahoma State University (voted by zoom)**

**Voted against:**

**None**

- 2. Discussion and possible action regarding financial report and carrier updates** – Pete Towne, Daniel Somers, Summer Brown, & Suhani Lageman, Gallagher  
**Jon Fields, RCC, moved to call a special meeting of the OKHEEI Board on May 20, 2025, beginning at 10:00am to discuss and possibly vote on carriers, benefit changes and rates for the 2026 calendar year. In addition, have RFP Retiree Benefit Services presentations from vendors. Also, to provide boxed lunch for in-person attendees.**  
**Kalee Sundeen, Designee, MSC, seconded the motion.**

**Voted for:**

**Melanie Rinehart, Seminole State College, OKHEEI Chair**  
**Anita Simpson, Northern Oklahoma College**  
**Jon Fields, Redlands Community College**  
**Marjorie Robertson, Designee, Southeastern Oklahoma State University**  
**Lori Boyd, Southwestern Oklahoma State University**  
**Debra Lyon, Designee, Regional University System of Oklahoma**  
**Kalee Sundeen, Designee, Murray State College (arrived at 10:32am)**  
**Darrell Morrison, East Central University (voted by zoom)**  
**Cheryl Ellis, Designee, Northwestern Oklahoma State University (voted by zoom)**

**Voted against:**

**None**

- 3. Trust Status Report** – Brenda Burgess, OKHEEI/Riverside Accounting  
**No action taken.**
- 4. Chair's Report** – Melanie Rinehart, SSC  
**No action taken.**
- 5. Coordinator's Report** – Brenda Burgess, OKHEEI/Riverside Accounting  
**No action taken.**
- 6. OKHEEI Board Member's Comments and Announcements**  
**No comments.**
- 7. Adjournment**  
**Jon Fields, RCC, moved to adjourn the meeting at 12:33 pm**  
**Lori Boyd, SWOSU, seconded the motion**

**Voted for:**

**Melanie Rinehart, Seminole State College, OKHEEI Chair**  
**Anita Simpson, Northern Oklahoma College**  
**Jon Fields, Redlands Community College**  
**Marjorie Robertson, Designee, Southeastern Oklahoma State University**  
**Lori Boyd, Southwestern Oklahoma State University**  
**Debra Lyon, Designee, Regional University System of Oklahoma**  
**Kalee Sundeen, Designee, Murray State College (arrived at 10:32am)**  
**Darrell Morrison, East Central University (voted by zoom)**  
**Cheryl Ellis, Designee, Northwestern Oklahoma State University (voted by zoom)**

**Voted against:**

**None**

