

Oklahoma Higher Education Employees Interlocal Group
a/k/a OKHEEI Group

Agenda of Meeting held at
Redlands Community College
Ray Porter Building, Regents Room, 1300 South Country Club Road
El Reno, Oklahoma

Thursday, August 7, 2025
10:30 am

East Central University Dana Collins, Designee	Northeastern Oklahoma State University Christy Landsaw
Northwestern Oklahoma State University Dr. David Pecha	RUSO Board Office Debra Lyon, Designee
Southeastern Oklahoma State University Cynthia Wade, Designee	Southwestern Oklahoma State University Connor Cross, Designee
Murray State College Kalee Sundeen, Designee (ZOOM) 1 Murry Campus Street Administration Bldg, Room 104D Tishomingo, OK	Northern Oklahoma College Anita Simpson
Seminole State College Melanie Rinehart	Redlands Community College Jon Fields

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**
2. **The OKHEEI Group Board of Trustees met in a regularly scheduled meeting at 10:30am, August 07, 2025, at Redlands Community College, Ray Porter Building, Regents Room, 1300 South Country Club Road, El Reno, Oklahoma. Notice of the meeting was properly filed with the Secretary of State and a copy of the agenda posted by 10:30 am on August 6, 2025, in compliance with the Oklahoma Open Meeting Act.**

a. **Call meeting to order**

Melanie Rinehart, SSC, OKHEEI Chair, called the meeting to order at 10:31am.

b. **Roll call**

The following Trustees of the OKHEEI Board of Trustees/Designees were present:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

The following Trustees of the OKHEEI Board of Trustees/Designees were present via zoom:

Kalee Sundeen, Designee, Murray State College

The following guests were present:

Brenda Burgess, Riverside Accounting, LLC
Kim Andrade, Redlands Community College
Holly Wilson-Byrd, Seminole Community College
Shannon Cranford, Northern Oklahoma College
Kelley Larkin, Northern Oklahoma College
Daniel Somers, Gallagher
Summer Brown, Gallagher
Peter Towne, Gallagher

The following guests were present via zoom:

Michelle Green, East Central University
Cheryl Ellis, Northwestern Oklahoma State University
Danna Collins, Southeastern Oklahoma State University
LaDonna Lucas, Southwestern Oklahoma State University
Diana Diaz, Southwestern Oklahoma State University
Heather Ridenour, Northeastern State University
Rhonda Kinder, East Central University
Harmony Holloway, Gallagher
Susana Gravato, BCBS
Chris Engleman, BCBS

c. Approval of Minutes of the 4/3/2025 Meeting

Debra Lyon, Designee, RUSO, moved to approve the minutes of the 4/3/2025 board meeting.
David Pecha, NWOSU, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

d. Approval of Minutes of the 5/20/2025 Special Meeting

Anita Simpson, NOC, moved to approve the minutes provided they are amended to show that
Debra Lyon, Designee, RUSO, voted against Item # 2.
Dana Collins, Designee, ECU, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- 3. Discussion and possible action regarding Renewal Gallagher Pharmacy Alliance – Pete Towne, Daniel Somers, Pete Towne, Summer Brown, Gallagher**

Christy Landsaw, NSU, moved to renew the BCBS Pharmacy Contract under Gallagher Coalition, includes moving all plans to Blue Advantage network.

Jon Fields, RCC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- 4. Discussion and possible action regarding Medicare Carriers/Plans for 2026 - Pete Towne, Daniel Somers, Pete Towne, Summer Brown, Gallagher**

Dana Collins, Designee, ECU, moved to accept Retiree Medical Renewal Option #3, keeping UHC Sr. Supplement and moving Prescription Plans to BCBSOK.

Jon Fields, RCC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- 5. Discussion and possible action regarding vendor selection for Retiree Billing and Collection and COBRA services – Brenda Burgess, Riverside Accounting and OKHEEI**

(a) Dana Collins, Designee, ECU, moved to select HRPro as the third-party administrator for Retiree Billing, Collection and COBRA Services.

Anita Simpson, NOC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- (b) Debra Lyon, Designee, RUSO, made the motion to have the Gallagher team negotiate an implementation start date of 9/1/2025, to be fully implemented in time for Retiree Open Enrollment 2025, and request a three-year rate guarantee.
Jon Fields, RCC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

6. Discussion and possible action regarding request to allow Gallagher to gather OKHEEI data to explore the possibility of OKHEEI and UCO combining their retiree Medicare supplement and prescription plans. – Debra Lyon, RUSO

Debra Lyon, Designee, RUSO, moved to allow the Gallagher team to gather data to explore the possibility of OKHEEI and UCO combining their retiree Medicare supplement and prescription plans.

David Pecha, NWOSU, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

Melanie Rinehart, SSC, OKHEEI Chair announced a ten-minute break at 12:40pm;
and reconvened the meeting at 12:50pm

7. Discussion and possible action regarding OKHEEI officer election – Melanie Rinehart, SSC

- (a) **Melanie Rinehart, SSC, OKHEEI Chair, nominated Christy Landsaw, NSU, to serve as OKHEEI Chair beginning with the October 2025, meeting.**
Anita Simpson, NOC, seconded the nomination.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- (b) **Melanie Rinehart, SSC, OKHEEI Chair, nominated Jon Fields, RCC, to serve as OKHEEI Vice-Chair beginning with the October 2025, meeting.**
Anita Simpson, NOC, seconded the nomination.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University
Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

- (c) **Christy Landsaw, NSU, nominated Lori Boyd, SWOSU, to serve as OKHEEI Secretary beginning with the October 2025, meeting.**
Anita Simpson, NOC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jon Fields, Redlands Community College
Cynthia Wade, Designee, Southeastern Oklahoma State University
Connor Cross, Designee, Southwestern Oklahoma State University
Debra Lyon, Designee, Regional University System of Oklahoma
David Pecha, Northwestern Oklahoma State University
Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

8. Discussion and possible action regarding request to change OKHEEI meeting dates – Brenda Burgess, Riverside Accounting and OKHEEI

Melanie Rinehart, SSC, OKHEEI Chair, moved to change the date and time of the September Board meeting to 10:00am on September 10, 2025, cancel the October 2025, Board meeting and change the date and time of the November 2025 Board meeting to 10:30am on November 12, 2025.

Jon Fields, RCC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

9. Trust Status Report – Brenda Burgess, OKHEEI/Riverside Accounting

No action taken; June 30, 2025, trust status report was presented.

10. Chair's Report – Melanie Rinehart, SSC

No report, no action taken.

11. Coordinator's Report – Brenda Burgess, OKHEEI/Riverside Accounting

No action taken. Announced a "Train the Trainer" online session to be presented by the Gallagher team for Benefit Coordinators on August 28, 2025. Active employee open enrollment will be October 13th – 24th, 2025. Retiree open enrollment will be November 1st – 30th, 2025.

12. OKHEEI Board Member's Comments and Announcements

Anita Simpson, NOC, discussed the possibility of coverage by the State of Oklahoma Health plan. Debra Lyon was asked to present a comparison of the OKHEEI plan and the State Plan at an upcoming OKHEEI meeting.

13. Adjournment

Dana Collins, Designee, ECU, moved to adjourn the meeting at 1:24pm

Christy Landsaw, NSU, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

Melanie Rinehart, SSC, OKHEEI Chair, moved to rescind the meeting adjournment at 1:26pm
Christy Landsaw, NSU, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

Jon Fields, RCC, moved to have the September Board meeting in the Redlands Student Center
Dining Room at 10:30am instead of the Regents Room at 10:00am.

Anita Simpson, NOC, seconded the motion.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against:

None

Melanie Rinehart, SSC, OKHEEI Chair, moved to adjourn the meeting at 1:29pm.

Jon Fields, RCC, seconded the motion to adjourn.

Voted for:

Melanie Rinehart, Seminole State College, OKHEEI Chair

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

Jon Fields, Redlands Community College

Cynthia Wade, Designee, Southeastern Oklahoma State University

Connor Cross, Designee, Southwestern Oklahoma State University

Debra Lyon, Designee, Regional University System of Oklahoma

David Pecha, Northwestern Oklahoma State University

Dana Collins, Designee, East Central University

Kalee Sundeen, Designee, Murray State College (Zoom)

Voted against: None

