

**Oklahoma Higher Education Employees Interlocal Group**  
a/k/a OKHEEI Group

**Minutes of Special Meeting held at**

Rose State College  
Learning Resource Center  
6420 SE 15<sup>th</sup> St, Rm 231  
Midwest City, OK 73110

**Thursday, August 29, 2019**  
**10:45 am**

Northwestern Oklahoma State University  
Regents Conference Room, Herod Hall  
709 Okla. Blvd  
Alva OK 73717  
<https://zoom.us/j/380214057>

**1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in regular session at 10:45 a.m., August 29, 2019, at Rose State College, Learning Resource Center, 6420 SE 15<sup>th</sup> St, Rm 231, Midwest City, Oklahoma 73110. Notice of the meeting had been properly filed with the Secretary of State on December 5, 2018, and a copy of the Agenda posted by 10:45 a.m. on August 28, 2019, in compliance with the Oklahoma Open Meeting Act.

**a. Call meeting to order**

Dennis Westman (SEOSU) called the meeting to order at 10:47 a.m.

**b. Attendance**

**The following Trustees of the OKHEEI Board of Trustees were present:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**The following Trustees were absent:**

None

**The following guests were present:**

Courtney Jones – Seminole State College

Shannon Crawford, Northern Oklahoma College  
Kelley Larkin, Northern Oklahoma College  
Dawn Thurber, East Central University  
Ty Anderson, East Central University  
Debbie Maness, Southeastern Oklahoma State University  
Marjorie Robertson, Southeastern Oklahoma State University  
Khris Beckwith, BCBSOK  
Kim Andrade, Redlands Community College  
Kathy Dunn, Rose State College  
Phyllis Chappelle, NSU

## **2. Discussion and possible action regarding Delta Dental 2020 renewal**

Lan Miller with Delta Dental presented to the Board three revised renewal options based on feedback received at the August 1<sup>st</sup>, 2019 board meeting.

Jessica Kilby (ECU) motioned to approve Option 1 as presented. The motion was seconded by Melissa McMahon (Western).

### **Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

## **3. Discussion and possible action regarding short term disability benefit proposal**

Rick Atherton with The Standard presented four short term disability benefit options. Jena Marr (Redlands) motioned to approve Voluntary STD Plan 2 and Voluntary STD Plan 3. The motion was seconded by Anita Simpson (NOC).

### **Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)

Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

#### **4. Discussion and possible action regarding United Healthcare 2020 renewal**

Andrea Nguyen presented the United Healthcare 2020 renewal for post 65 Medicare Supplement plans. Anita Simpson (NOC) motioned to approve rates as presented, the motion was seconded by Jessica Kilby (ECU)

**Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

#### **5. Discussion and possible action regarding Chard Snyder 2019 Administrative Fee and future retiree servicing**

Jessica Kilby (ECU) motioned to authorize the initiation of the RFP process for a retiree servicing provider for the 2021 benefit year. The motion was seconded by Jena Marr (Redlands).

**Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College

David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

**6. Discussion and possible action regarding interlocal agreement revision.**

Allow the minutes to reflect that the 30 day notification period required per Article XIII of the Interlocal Agreement for Oklahoma Higher Education Employee Interlocal Group regarding amendments to the Agreement has commenced as of 8/29/19.

**7. Discussion and possible action regarding the creation of subcommittees.**

Dennis Westman recommended to the group the establishment of various subcommittees to assist in the development and administration of plan processes and policies. Action not necessary.

**8. Date change of November meeting**

The November 7, 2019 meeting will be canceled due to scheduling conflicts. The meetings scheduled for October 3, 2019 and December 5, 2019 will be held as planned.

**9. Chair's Report**

**10. Election of FY 2020 Vice Chair & Secretary –**

Anita Simpson (NOC) made a motion to elect Tony Crouch (SSC) as Vice-Chair and Christy Landsaw (NSU) as Board Secretary, motion seconded by Melissa McMahon (Western).

**Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

## 11. OKHEEI Board Member's Comments and Announcements

## 12. Adjournment

Anita Simpson (NOC) made a motion to adjourn, motion was seconded by Melissa McMahon (WOSC)

**Voting for the motion:**

Jessica Kilby, East Central University  
Justin Cellum, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern State University (ZOOM)  
Jena Marr, Redlands Community College  
Krista M. Norton, Rose State College  
Sheridan McCaffree, RUSO Administration Offices  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Melissa McMahon, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

Dennis Westman (SEOSU) adjourned the meeting at 1:13 p.m. on August 29, 2019.