

Oklahoma Higher Education Employees Insurance Group
a/k/a OKHEEI Group
Minutes
655 Research Parkway
Oklahoma City, Oklahoma

December 4, 2015
10:00 a.m.

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:00 a.m., September 4, 2015, at State Regents, 655 Research Parkway, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State by November 15, 2015 and a copy of the Agenda posted by 10:00 a.m., November 3, 2015 in compliance with the Open Meeting Act.

a. Call meeting to order

Chair Jessica Boles (ECU) called the meeting to order at 10:35 a.m.

b. Attendance

The following OKHEEI Board of Trustees were present:

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Dennis Westman, Murry State College
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Kay Lynn Roberts, Southeastern Oklahoma State University (via ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

The following Trustees were absent:

The following guests were present:

Sue Catron, NSU
Christy Landsaw, NSU
Nancy M. Gerrety, RUSO
Diane Feinberg, University of Central Oklahoma

Via ITV and Phone

c. Minutes of 10.01.15 OKHEEI Board Meeting.

Charlie Babb (RUSO) made the motion, seconded by Don Chrusciel (UCO), to approve the minutes of the October 1, 2015.

Voting for the motion:

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Dennis Westman, Murray State College
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Kay Lynn Roberts, Southeastern Oklahoma State University (via ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

2. Use of 2015 and 2016 BCBS Wellness Funds.

- a. Katherine Benton (SSC) made the motion, seconded by David Pecha (NWOSU) to allow SWOSU to use the remaining approximately \$3,500 of 2015 wellness funds.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Dennis Westman, Murray State College
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Kay Lynn Roberts, Southeastern Oklahoma State University (via ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

- b. Aaron Christopher (NSU) made the motion, seconded by Don Chrusciel (UCO) to allocate the first \$500 of the available 2016 wellness funds (after administrative fees) to each institution then allocate the remainder to institutions based on their pro rata percentage of participants as of January 1, 2016.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Dennis Westman, Murray State College
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Kay Lynn Roberts, Southeastern Oklahoma State University (via ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

3. Consultant's Report

Kathryn Kwasniak reported:

- 1) BCBS website updates for the 1/1/2016 changes are targeted to be accessible on Monday, 12/7. Membership changes can be made at that time. We will confirm as soon as we hear.
- 2) EAP materials are being prepared by MetLife. We will forward to the schools receipt.
- 3) A question about the grace period was posed to MetLife during the 12/2 call. MetLife indicated a 15 day grace period. I am working with MetLife to confirm the payment timing. Typically there is a 30 day grace period.
- 4) In reference to the Benefits Coordinator position, I offered to visit with final candidates to help glean a better understanding of their benefits experience and knowledge. This could be achieved by scheduling phone interviews.

4. Chair's Report

Chair Jessica Boles reported that the officers were interviewing another candidate for the Benefit Coordinator position at 2pm at UCO.

5. Trustee's Comments and Announcements

N/A

6. New Business

No new business to discuss

7. Adjournment

Charlie Babb (RUSO) made a motion, seconded by David Westman (MSC) to adjourn the meeting.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Dennis Westman, Murray State College
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Kay Lynn Roberts, Southeastern Oklahoma State University (via ITV)
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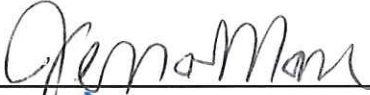



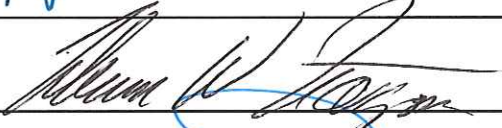


Voting against the motion: None

Abstaining: None

Chair Jessica Boles (ECU) adjourned the meeting at approximately 11:05 a.m.

Oklahoma Higher Education Employees Insurance group
a/k/a OKHEEI Group
Attendance at Monthly Meeting
Oklahoma City, Oklahoma

December 4, 2015
10:00 am

Institution	Representative
East Central University	
Murray State College	
Northeastern State University	
Northern Oklahoma College	
Northwestern State University	DAVID PECHA
Redlands Community College	
Rose State College	
RUSO Administrative Offices	
Seminole State College	
Southeastern Oklahoma State University	ITV
Southwestern Oklahoma State University	
University of Central Oklahoma	
Western Oklahoma State College	

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Oklahoma City, Oklahoma

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Guest Sign in

** PLEASE PRINT**

NAME

REPRESENTING

See Above

NSU

Christina Kanelos

NSU

Nancy M. Barrett

RUSO

[Signature]

SSC

Diana Feinberg

CUO