

# Oklahoma Higher Education Employee Interlocal Group

a/k/a OKHEEI Group

## Minutes of Regular Meeting

Oklahoma State Regents for Higher Education  
655 Research Parkway  
Oklahoma City, Oklahoma 73104

**June 13, 2018**

**10:30 a.m.**

### **1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**

The OKHEEI Group Board of Trustees met in regular session at 10:30 a.m., June 13, 2018, at Oklahoma State Regents for Higher Education, 655 Research Parkway, Oklahoma City, Oklahoma 73104. Notice of the meeting had been properly filed with the Secretary of State on May 4, 2018, and a copy of the Agenda posted by 10:30 a.m. on June 12, 2018, in compliance with the Oklahoma Open Meeting Act.

a. **Call meeting to order**

Chair Brenda Burgess (SWOSU) called the meeting to order at 10:30 a.m.

b. **Attendance**

**The following Trustees of the OKHEEI Board of Trustees were present:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Designee Raymond Blanke, Rose State College  
Sheridan McCaffree, Regional University System Administrative Office  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College

**The following Trustees were absent:**

None

**The following guests were present:**

Ty Anderson, East Central University  
Kim Andrade, Redlands Community College  
Jamie Collins, Southwestern Oklahoma State University  
Carrie Cox, NFP  
Shannon Cranford, Northern Oklahoma College  
Kathy Dunn, Rose State College  
Diane Feinberg, University of Central Oklahoma  
Courtney Jones, Seminole State College  
Rachel Kanady, NFP  
Debra Lyon, Regional University System of Oklahoma  
Justine Mankin, University of Central Oklahoma  
Melissa Maples, Western Oklahoma State College  
David Misak, Southwestern Oklahoma State University  
April Nelson, Western Oklahoma State College  
Andrea Nguyen, NFP  
Carol Sides, Southwestern Oklahoma State University  
David Spence, NFP  
Dawn Thurber, East Central University

**c. Approval of minutes of May 3, 2018, OKHEEI General Board Meeting:**

Tony Crouch (SSC) made a motion, seconded by Jenna Marr (Redlands), to approve the minutes of the May 3, 2018, Regular Board meeting.

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
Designee Raymond Blanke, Rose State College  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

- 2. Informational announcement: UCO has requested permission from the Regional University System of Oklahoma Board of Regents to withdraw from OKHEEI effective September 1, 2018, for calendar year 2019 benefits.**

3. **Discussion and possible action on 2018 BCBS Plan Document.** No action.
4. **Received update from Zero Card representatives regarding Zero Card usage.**
5. **Discussion and possible action on retaining Zero Card Services.**

Jessica Kilby (ECU) made a motion to retain Zero Card for another year, seconded by Christy Landsaw (NSU).

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
Designee Raymond Blanke, Rose State College  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

6. **Discussion and possible action on recommendation for Technology Platform, Worksite Benefits and Administrative Services. (NFP Representatives)**

Tony Crouch (SSC) made a motion to retain TBX as OKHEEI's Technology Platform provider, seconded by Anita Simpson (NOC).

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
Designee Raymond Blanke, Rose State College  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:**

Christy Landsaw, Northeastern State University  
Patti Neuhold, University of Central Oklahoma

**Motion carried.**

Tony Crouch (SSC) made a motion to retain Metlife as OKHEEI's Worksite Benefits provider, seconded by Jessica Kilby (ECU).

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
Designee Raymond Blanke, Rose State College  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:**

Christy Landsaw, Northeastern State University  
Patti Neuhold, University of Central Oklahoma

**Motion carried.**

Tricia Latham (WOSC) made a motion to retain Chard Snyder for Administrative Services, seconded by David Pecha (NOSU).

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Anita Simpson, Northern Oklahoma College  
Christy Landsaw, Northeastern State University  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
Designee Raymond Blanke, Rose State College  
Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:**

Patti Neuhold, University of Central Oklahoma

**Motion carried.**

**7. Discussion and possible action on 2019 Retiree Billing, Spending Accounts, Cobra, and HSA vendor, rates and coverage. (NFP Representatives)** No action.

**8. Discussion and possible action on election of 2018-2019 officers.**

Dennis Westman (MSC) was elected as 2018-2019 Chair.  
Jenna Marr (Redlands) was elected as 2018-2019 Vice-Chair.  
Christy Landsaw (NSU) was elected as 2018-2019 Secretary.

**9. Chair's Report.**

None.

**10. OKHEEI Board Member's Comments and Announcements.**

None.

**11. New Business.**

None.

**12. Adjournment**

Jessica Kilby (ECU) made a motion to adjourn, seconded by David Pecha, (NWOSU).

**Voting for the motion:**

Jessica Kilby, East Central University  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University  
Anita Simpson, Northern Oklahoma College  
David Pecha, Northwestern Oklahoma State University  
Jena Marr, Redlands Community College  
Sheridan McCaffree, Regional University System Administrative Office  
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Tony Crouch, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Brenda Burgess, Southwestern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College

**Voting against the motion:** None

**Abstaining:** None

**Motion carried.**

**Chair Brenda Burgess (SWOSU) adjourned the meeting at 12:20 p.m. on June 13, 2018.**