

Oklahoma Higher Education Employees Interlocal Group
a/k/a OKHEEI Group

Agenda of Regular Meeting to be held at
Rose State College
Professional Training & Education Center
1720 Hudiburg Dr, Room 114
Midwest City, OK 73110

Thursday, January 9, 2020
10:45 am

Video Zoom Site:

<https://zoom.us/j/5264974351>

Western Oklahoma State University
Business Office Conference Room
2801 N Main St
Altus, OK 73521
Attendee: Melissa McMahon

Northern Oklahoma College
Vineyard Library, Room 106F
1220 E Grand Ave
Tonkawa, OK 74653
Attendee: Shannon Cranford

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**
 - a. Call meeting to order
 - b. Roll call
 - c. Approval of minutes of 12.05.19 Regular Meeting
2. **Discussion and possible action regarding classification of expenses per Chart of Expenses as presented - Brenda Burgess**
3. **Discussion and possible action subsequent to an update of the trust administrator RFP status. – Brenda Burgess**
4. **Discussion and possible action regarding review of non-claims related expenses – Dennis Westman**
5. **Discussion and possible action regarding HIPAA compliance and training – Debra Lyon**
6. **Chair's Report – Dennis Westman**
7. **OKHEEI Board Member's Comments and Announcements**
8. **New Business**
9. **Adjournment**