

Oklahoma Higher Education Employees Interlocal Group

a/k/a OKHEEI Group

Minutes of Regular Meeting

State Regents

655 Research Parkway

Oklahoma City, Oklahoma

Thursday, November 2, 2017

10:00 a.m.

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKEEHI Group Board of Trustees met in regular session at 10:00 a.m., November 2, 2017, at State Regents, 655 Research Parkway, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State by December 15, 2016, and a copy of the Agenda posted by 10:00 a.m. on November 1st, 2017, in compliance with the Open Meetings Act.

a. Call meeting to order

Chair Brenda Burgess (SWOSU) called the meeting to order at 10:00 a.m.

b. Attendance

The Following OKHEEI Board of Trustees were present:

Jessica Kilby, East Central University
Designee Misty Treas, Murray State College
Designee Marjorie Robertson, Southeastern Oklahoma State University
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jena Marr, Redlands Community College
Sheridan McCaffree, Regional University System Administrative Office
Designee Courtney Jones, Seminole State College
Brenda Burgess, Southwestern Oklahoma State University
Patti Neuhold, University of Central Oklahoma
Dennis Westman, Murray State College
Dr. David Pecha, Northwestern Oklahoma State University
Dennis Westman, Southeastern Oklahoma State University
Tricia Latham, Western Oklahoma State College

The following Trustees were absent:

Dr. Kent Lashley, Rose State College

The following guests were present:

Ty Anderson, East Central University
Justine Mankin, University of Central Oklahoma
Shannon Crawford, Northern Oklahoma College
Diane Feinberg, University of Central Oklahoma

Justine Mankin, University of Central Oklahoma
Kathy Dunn, Rose State College
Kim Andrade, Redlands Community College
Debra Lyon, Regional University System Administrative Office
Carrie Cox, NFP
David Spence, NFP
David Maschino, NFP

c. Approval of minutes of 10.15.17 OKHEEI Regular Board Meeting:

Patti Neuhold (UCO) made the motion, seconded by Anita Simpson (NOC), to approve the minutes of the October 5, 2017 Regular Board meeting

Voting for the motion:

Jessica Kilby, East Central University
Designee Misty Treas, Murray State College
Designee Marjorie Robertson, Southeastern Oklahoma State University
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jena Marr, Redlands Community College
Sheridan McCaffree, Regional University System Administrative Office
Designee Courtney Jones, Seminole State College
Brenda Burgess, Southwestern Oklahoma State University
Patti Neuhold, University of Central Oklahoma
Dennis Westman, Murray State College
Dr. David Pecha, Northwestern Oklahoma State University
Dennis Westman, Southeastern Oklahoma State University
Tricia Latham, Western Oklahoma State College

Voting against the motion: None

Abstaining: None

2. Presentation of SWOSU Diabetes Prevention Program. Sarah Yount (SWOSU)

Sarah Yount, Rural Health Clinical Pharmacist; SWOSU Assistant Professor, gave a presentation regarding SWOSU Diabetes Prevention Program. (See attachment A.)

Carrie Cox (NFP) stated that NFP also has diabetes prevention programs and they will provide information.

3. Discussion and possible action on the Human Factor Analytics Evaluation. David Spence (NFP), David Maschino (NFP), Rachel Kanady (NFP), Brenda Burgess (SWOSU), Patti Neuhold (UCO)

NFP representatives presented information on the Springbuk Solution platform to evaluate various data fields and provide concise insights for employers and policyholders. (See attachment B.)

Patti Neuhold (UCO) made a motion to retain Human Factor Analytics in the amount of \$2500.00 to analyze OKHEEI claims data and make recommendations going forward, seconded by Jena Marr (RCC). (See attachment C.)

Voting for the motion:

Jessica Kilby, East Central University
Designee Misty Treas, Murray State College
Designee Marjorie Robertson, Southeastern Oklahoma State University
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jena Marr, Redlands Community College
Sheridan McCaffree, Regional University System Administrative Office
Designee Courtney Jones, Seminole State College
Brenda Burgess, Southwestern Oklahoma State University
Patti Neuhold, University of Central Oklahoma
Dennis Westman, Murray State College
Dr. David Pecha, Northwestern Oklahoma State University
Dennis Westman, Southeastern Oklahoma State University
Tricia Latham, Western Oklahoma State College

Voting against the motion: None

Abstaining: None

4. Review and discussion of updated 790 balance worksheet. Brenda Burgess (SWOSU)

Brenda Burgess (SWOSU) provided an updated 790 balance worksheet to the board.

5. Discussion and possible action on HealthSmart Services RFP. Rachel Kanady (NFP)

Carrie Cox (NFP) stated that she would issue the RFP regarding Health Smart Services shortly. (See attachment D.)

6. Discussion and possible action on DRAFT Plan Document. Whitney Popchoke (OKHEEI)

Debra Lyon (RUSO) reported that a draft plan document had been prepared. Trustees were invited to send further edits and recommendations for next year by November 18, 2017 to Debra Lyon (RUSO). The final plan document will be approved at the next meeting.

7. Discussion and possible action to approve written Administrative Service Agreement with BCBS. Debra Lyon (RUSO), Whitney Popchoke (OKHEEI)

Debra Lyon (RUSO) has sent revisions to the proposed Administrative Service Agreement with BCBS. She will keep the board advised. Debra Lyon (RUSO) will send revisions to NFP.

8. Benefit Coordinator's Report

None

9. Chair's Report

None

10. OKHEEI Board Member's Comments and Announcements

ECU reported that it was changing its collection of premiums to align with the rest of OKHEEI and that will result in ECU having one less month of premiums this year.

11. New Business

a. None

12. Adjournment

Patti Neuhold (UCO) made a motion to adjourn, seconded by Anita Simpson (NOC).

Voting for the motion:

Jessica Kilby, East Central University
Designee Misty Treas, Murray State College
Designee Marjorie Robertson, Southeastern Oklahoma State University
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
Jena Marr, Redlands Community College
Sheridan McCaffree, Regional University System Administrative Office
Designee Courtney Jones, Seminole State College
Brenda Burgess, Southwestern Oklahoma State University
Patti Neuhold, University of Central Oklahoma
Dennis Westman, Murray State College
Dr. David Pecha, Northwestern Oklahoma State University
Dennis Westman, Southeastern Oklahoma State University
Tricia Latham, Western Oklahoma State College

Voting against the motion: None

Abstaining: None

Chair Brenda Burgess (SWOSU) adjourned the meeting at 11:25 p.m.