

**Oklahoma Higher Education Employees Interlocal Group**  
a/k/a OKHEEI Group

**Agenda of Special Meeting to be held via Zoom**

**Thursday, October 1<sup>st</sup>, 2020**  
**10:30 am**

**Video Zoom Site:**

<https://zoom.us/j/5264974351>

Phone # - 1 669 900 6833

Meeting ID: 526 497 4351

East Central University – Designee Ty Anderson via Zoom	Northeastern Oklahoma State University – Christy Landsaw via Zoom
Northwestern Oklahoma State University – David Pecha via Zoom	RUSO Board Office – Designee Debra Lyon via Zoom
Southeastern Oklahoma State University – Dennis Westman via Zoom	Southwestern Oklahoma State University – Brenda Burgess via Zoom
Murray State College – Justin Cellum via Zoom	Northern Oklahoma College – Anita Simpson via Zoom
Rose State College – Krista Norton via Zoom	Redlands Community College – Jena Marr via Zoom
Western Oklahoma State College – Melissa McMahon via Zoom	Seminole State College – Designee Courtney Jones via Zoom

1. **Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.**
  - a. Call meeting to order
  - b. Roll call
  - c. Approval of minutes of 8.06.2020 Special Meeting
  - d. Approval of minutes of 9.03.2020 Special Meeting
2. **Discussion and Possible Action Regarding Update of OKHEEI Guide to Deposits & Payments** – Crystal Chavez, OKHEEI Coordinator
3. **Chair’s Report** – Krista Norton, OKHEEI Chair
4. **Coordinator’s Report** – Crystal Chavez, OKHEEI Coordinator
5. **OKHEEI Board Member’s Comments and Announcements**
6. **Adjournment**