

# Oklahoma Higher Education Employees Interlocal Group

a/k/a OKHEEI Group

## Agenda of Regular Meeting to be held at

State Regents  
655 Research Parkway  
Oklahoma City, Oklahoma

**Thursday, October 5, 2017**

**10:00 a.m.**

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.
  - a. Call meeting to order
  - b. Roll call
  - c. Approval of minutes of 09.12.17 OKHEEI Special Board Meeting
2. Discussion and possible action of eligibility for adult disabled dependents. Whitney Popchoke (OKHEEI)
3. Discussion and possible action of eligibility verification documents required for dependent verification for 2018. Whitney Popchoke (OKHEEI)
4. Discussion and possible action of OKHEEI DRAFT Plan Document. Whitney Popchoke (OKHEEI)
5. Discussion and possible action of the benefits effective and termination dates among the institutions. Whitney Popchoke (OKHEEI), Patti Neuhold (UCO)
6. Discussion and possible action on implementing an incentive program for employees who identify errors on their medical EOB's from BCBS and/or statements from ZeroCard. Whitney Popchoke (OKHEEI) UCO Benefits Group
7. Discussion and possible action on companies for OKHEEI audit. Brenda Burgess (SWOSU)
  - a. Discussion and possible action of company/auditor to prepare the audit workpapers.
  - b. Discussion and possible action of company/auditor to perform audit.
8. Discussion and possible action on how institutions pay for shipping of Open Enrollment booklets. Whitney Popchoke (OKHEEI)
9. Benefit Coordinator's Report
10. Chair's Report
11. OKHEEI Board Member's Comments and Announcements
12. New Business
  - a. Consideration of any matters not known about or which could not have been reasonably foreseen prior to the posting of the agenda.

## 13. Adjournment