

Oklahoma Higher Education Employee Interlocal Group

a/k/a OKHEEI Group

Minutes of Regular Meeting

Rose State College Professional Training Center
1720 Hudiburg Dr, Rm 109
Midwest City, Oklahoma 73110

Thursday, October 4, 2018

10:45 a.m.

Video Conferencing Sites:

East Central University

Science Hall, Room 309

1100 E 14th St

Ada, OK 74820

(580) 559-5791

Attendee: Jessica Kilby

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:45 a.m., October 4, 2018, at Rose State College Professional Training Center, 1720 Hudiburg, Rm 109, Midwest City, Oklahoma 73110. Notice of the meeting had been properly filed with the Secretary of State on December 17, 2017, and a copy of the Agenda posted by 10:45 a.m. on October 3, 2018, in compliance with the Open Meeting Act.

a. Call meeting to order

Chair Dennis Westman (MSC) called the meeting to order at 10:45 a.m.

b. Attendance

The Following OKHEEI Board of Trustees were present:

Jessica Kilby, East Central University

Dennis Westman, Murray State College

Christy Landsaw, Northeastern State University

Anita Simpson, Northern Oklahoma College

David Pecha, Northwestern Oklahoma State University

Jena Marr, Redlands Community College

Designee Krista Norton, Rose State College

Sheridan McCaffree, Regional University System Administrative Office

Tony Crouch, Seminole State College

Dennis Westman, Southeastern Oklahoma State University

Brenda Burgess, Southwestern Oklahoma State University

Designee Diana Feinberg, University of Central Oklahoma

Melissa Maples, Western Oklahoma State College

The following Trustees were absent:

None

The following guests were present:

Kathy Dunn, Rose State College
Carrie Cox, NFP
Kym Morella, BCBS
Kim Andrade, Redland Community College
Rachel Kanady, NFP
David Machino, NFP
Kelly Larkin, Northern Oklahoma College
Shannon Crawford, Northern Oklahoma College
April Nelson, Western Oklahoma State College
Misty Treas, Murray State College
Cheryl Ellis, Northwestern Oklahoma State University
Phyllis Chappelle, Northeastern Oklahoma State University
Jean Logue, Northeastern Oklahoma State University
Debbie Maness, Southeastern Oklahoma State University
Marjorie Robertson, Southeastern Oklahoma State University
Justine Mankin, University of Central Oklahoma

c. Approval of minutes of August 2, 2018 OKHEEI General Board Meeting:

Brenda Burgess (SWOSU) made a motion, seconded by Christy Landsaw (NSU), to approve the minutes of the August 2, 2018, Regular Board meeting.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Designee Diana Feinberg, University of Central Oklahoma
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: None

Motion carried.

2. Discussion and possible action on NFP Report

a. Well –Being Programs for 2019 Status Update

Sheridan McCaffree (RUSO) made a motion, seconded by David Pecha (NOSU), to accept Naturally Slim and Livongo Well-Being Programs, with each school having the option to opt in, as presented by NFP for the 2019 benefit year.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Motion carried

b. Technology Implementation and Open Enrollment Update

No Action.

3. Discussion and possible action on 2019 BCBS ASA Document.

Sheridan McCaffree (RUSO) made a motion, seconded by Brenda Burgess (SWOSU), delegating authority to Dennis Westman (MSC) to complete the review process and execute the 2019 Administrative Services Agreement with BCBS.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College

Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Motion carried

4. Discussion and possible action on HDHP HSA Health Assessment Credit

Tony Crouch (SSC) made a motion, seconded by Jena Marr (RCC), to remove the Health Credit option from the HDHP plan (Plan E) in order to comply with Affordable Care Act tax provisions.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Motion carried.

5. Discussion and possible action on 2019 Wrap Document Retiree Eligibility Guidelines

No action

6. Discussion and possible action on American Fidelity Assurance FSA Transition to Chard Snyder.

NFP agreed to pay the Chard Snyder monthly management fee (\$25 per school per month), any possible financial exposure of schools due to Chard Snyder FSA account deficits at year end and retiree billing account set up fee (\$10 per retiree, 1300 retirees approximately, \$13,000 estimated).

Recess for lunch at 12:19 p.m., meeting reconvened at 12:27 p.m.

7. Discussion and possible action on 2019 Stop Loss Policy Renewal

Brenda Burgess(SWOSU) made a motion, seconded by Christy Landsaw (NSU), to accept coverage changes to the BCBS stop loss policy as outlined by NFP for the 2019 plan year.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Motion carried.

8. Discussion and possible action regarding revising OKHEEI Trust Creation.

No Action.

9. Discussion and possible action of member school contribution strategies.

No Action.

10. Discussion and possible action regarding change of November 1st meeting due to Campus Safety Meeting conflict with State Regent's meeting.

No Action.

11. Discussion and possible action regarding 2019 meeting dates.

Christy Landsaw (NSU) made a motion, seconded by Jena Marr (RCC), to accept the proposed dates with possible adjustments once COBO meeting dates are posted.

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College

Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University
Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Motion carried.

12. HFA Presentation from Alliant National Benefits.

No action.

13. Chair's Report.

None.

14. OKHEEI Board Member's Comments and Announcements

None.

15. New Business

None.

16. Adjournment

Anita Simpson (NOC) made a motion to adjourn, seconded by Jena Marr (RCC).

Voting for the motion:

Jessica Kilby, East Central University
Dennis Westman, Murray State College
Christy Landsaw, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Designee Krista Norton, Rose State College
Sheridan McCaffree, Regional University System Administrative Office
Tony Crouch, Seminole State College
Dennis Westman, Southeastern Oklahoma State University
Brenda Burgess, Southwestern Oklahoma State University

Melissa Maples, Western Oklahoma State College

Voting against the motion: None

Abstaining: Designee Diane Feinberg, University of Central Oklahoma

Chair Dennis Westman (MSC) adjourned the meeting at 2:06 p.m. on October 4, 2018.